

國立清華大學學生社團活動場地夜間管理規範

National Tsing Hua University Directions for Night-Time Activities at Student Club Activity Venues (20220128)

Article 1

These Directions are enacted in accordance with Article 7 of the National Tsing Hua University Guidelines for Use and Allocation of Student Club Offices.

Article 2

A student club must fill out the National Tsinghua University Student Club Activity Venue Night-time Stay Application Form three days in advance of the actual event, and submit the form to the Division of Student Activities (DSA) during working hours for approval.

Article 3

A late night stay at a student activity venue controlled by the DSA without having submitted an application and receiving approval will be deemed a violation of the rules, and depending on the reason, the DSA may prohibit the given club from using venues managed by the DSA for a period of one month (including club offices and concurrent cancellation of any applications for such venues already approved), or may impose a penalty of school service work.

Article 4

When an application has been made for a night-time stay during restricted hours, there shall be at least two or more persons in any club office in order to ensure the safety of students, provided that where there is a special need to do otherwise, an application shall first be submitted to and approved by the DSA.

Article 5

A NTHU student that meets any night-time building management personnel inspecting the building must show their student ID or other identification, and must also show a photocopy of the approved application form, or the management personnel may remove the student from the building. Any person from outside NTHU must show their national ID card (or other identification) and register a legitimate reason for their presence, and a member of the given NTHU club must sign and vouch for them, or the management personnel may remove that person.

Article 6

If any report is received from the **Division** of Student Assistance or the Environment Protection and Occupational Safety and Health Center that noise from any activity at **the DSA managed venues** after 10:00 p.m. has disturbed students in dormitories or nearby residential neighborhoods, and the report can be verified, the student club in violation may be prohibited from using any venue controlled by the DSA for two weeks **(including club offices) and will be subject to twenty-hours of school service.**

Article 7

If the DSA, in any academic year, receives a cumulative total of three reports of violations from the **Division** of Student Assistance or the Environment Protection and Occupational Safety and Health Center:

- (1) The DSA may adjust the building hours for the Student Activity Center for one month.**
- (2) If, after adjusting building hours for a period of one month, there is another instance of the aforementioned violation during the same semester, the DSA will again adjust the building hours for the Student Activity Center for a period of one month.
- (3) If, during a period of adjusted building hours, a student refuses to leave the Student Activity Center after being advised to do so by building management personnel, or, if any student is found at the Student Activity Center and it is deemed a night-time stay in violation of the rules, the given student club will be prohibited from using venues managed by the DSA for a period of one month (including **club offices and** cancellation of already approved reservations for any other venues), or will be subject to **twenty hours** of school service.

Article 8

Student clubs should turn off the power and close all doors, windows and water faucets before leaving the Student Activity Center. The master switch and water faucets for the Student Activity Center must remain off outside of building hours. No application for a night-time stay at the Student Activity Center will be accepted outside of normal building hours.

Article 9

These Directions, and any amendments to them, will be implemented following passage by a meeting of the DSA and approval by the Vice President for Student Affairs.